

**Committee:** Sustainable Communities Scrutiny

**Date:** 1<sup>st</sup> November 2016

Wards: All

**Subject:** Planning Shared Service Outcome Report

Lead officer: James McGinlay – Assistant Director of Sustainable Communities

Lead member: Martin Whelton – Cabinet Member for Environment & Housing

Contact officer: Paul Schafer – Strategic Project Manager

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**Recommendations:**

- A. Review and comment on the report's recommendations
  - B. Agree the activity plan
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**1 PURPOSE OF REPORT AND EXECUTIVE SUMMARY**

- 1.1. To report on the outcome of the initial phase of a full business case development project for a planning shared service.

**2 DETAILS**

- 2.1. In April 2016, Member approval was given to a project to develop a full business case for a shared approach to the commissioning of elements of the planning services by the London Boroughs of Sutton, Merton and Kingston. This report presents back an update on the work carried out and the options for discussion and consideration.

**3 ALTERNATIVE OPTIONS**

- 3.1. The report presents several options for consideration and discussion.

**4 CONSULTATION UNDERTAKEN OR PROPOSED**

- 4.1. The project involved the three Heads of Planning and involved regular consultation via newsletters and meetings with staff to ensure staff were engaged in the process.

**5 TIMETABLE**

- 5.1. Please see Appendix 2- Activity plan. Appendix 2 contains details of the time table of activities going forward subject to agreement from all three boroughs.

**6 FINANCIAL, RESOURCE AND PROPERTY IMPLICATIONS**

- 6.1. Please see attached report.

**7 LEGAL AND STATUTORY IMPLICATIONS**

- 7.1. NA

**8 HUMAN RIGHTS, EQUALITIES AND COMMUNITY COHESION IMPLICATIONS**

- 8.1. NA

**9 CRIME AND DISORDER IMPLICATIONS**

9.1. NA

**10 RISK MANAGEMENT AND HEALTH AND SAFETY IMPLICATIONS**

10.1. NA

**11 APPENDICES – THE FOLLOWING DOCUMENTS ARE TO BE PUBLISHED WITH THIS REPORT AND FORM PART OF THE REPORT**

- Appendix 2 – Planning Shared Service outcome report
- Appendix 1 – Activity Plan

**12 BACKGROUND PAPERS**

12.1. None